

Original: ENGLISH

Commonwealth House
1-19, New Oxford Street
London, WC1A 1NU, England

Tel: +44 (0)20 7400 5050
Fax: +44 (0)20 7421 5500
E-mail: exec.dir@icco.org

To: Members and Observers

From: The Executive Director *a.i.*

Subject: Provisional Timetable of Meetings, 20-23 September 2011, London
Consultative Board on the World Cocoa Economy, Tuesday morning, 20 September
International Cocoa Council and subsidiary bodies, 20-23 September

The Executive Director *a.i.* presents his compliments and has the honour to inform Members and Observers of the following provisional timetable of meetings from **20 to 23 September 2011**. In this respect, the meetings of the Consultative Board on the World Cocoa Economy, the International Cocoa Council, the Executive Committee and all group meetings will take place at **Bloomsbury House, 2-3 Bloomsbury Square, London WC1A 2RL**.

Members and Observers are kindly requested to note in particular the new dates and times of the meetings, which will take place over four days instead of five days, from Tuesday, 20 September until Friday, 23 September 2011.

Members and Observers are also kindly requested to note that the Credentials Committee is scheduled to meet immediately after the opening session of the Council on Tuesday, 20 September. This is to ensure that all delegates taking the floor do so in an official capacity, having been fully accredited by their governments/institutions.

The Executive Director *a.i.* would like to draw the attention of Members and Observers to a reception that is being held on Tuesday, 20 September from 6.00 p.m. to 8.00 at Bloomsbury House in honour of Mr. Enzo Barattini, Deputy Head of Unit, Directorate General – Development and Cooperation of the European Commission, who is attending the meetings for the last time.

Tuesday 20 September	09.30-11.00 hrs	Consultative Board on the World Cocoa Economy
	11.00-11.15 hrs	<i>Cocoa Break</i>
	11.15-13.00 hrs	Consultative Board on the World Cocoa Economy
	15.00-15.30 hrs	Council
	15.30-16.00 hrs	<i>Cocoa Break</i>
	15.30-16.00 hrs	Credentials Committee
	16.00-18.00 hrs	Council
	18.00-20.00 hrs	Farewell reception at Bloomsbury House for Mr. Enzo Barattini, Deputy Head of Unit, Directorate General – Development and Cooperation, European Commission

Wednesday 21 September	09.30-11.00 hrs	Executive Committee
	11.00-11.15 hrs	<i>Cocoa Break</i>
	11.15-13.00 hrs	Group meetings
	13.15-14.45 hrs	Provident Fund Advisory Committee (ICCO Offices)
	15.00-16.15 hrs	Executive Committee
	16.15-16.30 hrs	<i>Cocoa Break</i>
	16.30-18.00 hrs	Executive Committee
Thursday, 22 September	09.30-11.00 hrs	Council
	11.00-11.15 hrs	<i>Cocoa Break</i>
	11.15-13.00 hrs	Executive Committee
	15.00-16.15 hrs	Council
	16.15-16.30 hrs	<i>Cocoa Break</i>
	16.30-18.00 hrs	Council
	18.30-20.30 hrs	<i>A cocktail reception to be hosted by the Chairman of the International Cocoa Council, Mr. Tony Fofie, at the Ghana High Commission</i>
Friday, 23 September	09.30-11.00 hrs	Council/Executive Committee
	11.00-11.15 hrs	<i>Cocoa Break</i>
	11.15-13.00 hrs	Group meetings
	15.00-16.30 hrs	Council/Executive Committee
	16.30-16.45 hrs	<i>Cocoa Break</i>
	16.45-18.00 hrs	Council

Members are urged to arrive by the time scheduled in order to comply with the requirements of Article 19 of the 2001 Agreement and Rules 13 and 49 of the Organization's Administrative Rules, relating to the quorum for Council and Executive Committee meetings. In this regard, the "Measures to improve the efficient use of days allocated for ICCO meetings", accepted by the Executive Committee in December 1994, is attached herewith for information.

The attention of Members is drawn to the provision of one team of interpreters throughout the meetings.

It is noted that, in accordance with the Rules of the Consultative Board on the World Cocoa Economy, Members of the International Cocoa Organization may participate as observers in the meetings of the Board.



8 September 2011