



INTERNATIONAL COCOA ORGANIZATION
ORGANISATION INTERNATIONALE DU CACAO
МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО КАКАО
ORGANIZACION INTERNACIONAL DEL CACAO

AF/11/1
9 February 2017

Original: ENGLISH
Distr: RESTRICTED

ADMINISTRATION AND FINANCE COMMITTEE

Eleventh Meeting

Hôtel Sofitel Ivoire, Abidjan, Côte d'Ivoire, 25-28 April 2017

DRAFT AGENDA

1. Opening of the meeting
2. Adoption of agenda
3. Financial Overview of the Organization
4. Report on Relocation of the Headquarters of the Organization to Abidjan, Côte d'Ivoire
5. Report on ICCO Headquarters post relocation
6. Draft Administrative Budget for the 2017/2018 financial year
7. Audited Administrative Accounts for the year ended 30 September 2016
8. Update on the Staff Regulations and Staff Rules of the Organization
9. Possible re-negotiation of the International Cocoa Agreement, 2010
10. Progress Report on Activity-Based Budgeting
11. Other business
12. Record of decisions

ANNOTATIONS TO THE DRAFT AGENDA

1. OPENING OF THE MEETING

The eleventh meeting of the Administration and Finance Committee will be opened by its Chairman, Mr. Conradin Rasi (Switzerland).

2. ADOPTION OF AGENDA

The Committee will consider the draft agenda contained in this document as a basis for adopting its agenda.

3. FINANCIAL OVERVIEW OF THE ORGANIZATION

The Secretariat will submit document AF/11/2, containing a financial overview of the Organization.

This document will include the voting rights of Members; the situation related to the payment of contributions to the administrative budgets for the 2016/2017 and previous financial years; a revised summary administrative budget for the 2016/2017 budget year as submitted in January 2017; a Statement of Financial Viability and preliminary estimates of the situation regarding the Special Reserve Fund as at 31 January 2017.

The Secretariat will provide an update to the Committee at its meeting related to administrative expenditure and income for the 2016/2017 cocoa year ended 31 March 2017.

4. PROGRESS REPORT ON RELOCATION OF THE HEADQUARTERS OF THE ORGANIZATION TO ABIDJAN, CÔTE D'IVOIRE

The Committee will receive a report from the Executive Director on the status of relocation of the Headquarters of the Organization from London, with reference to document AF/11/3.

5. REPORT ON ICCO HEADQUARTERS POST RELOCATION

The representative from the Government of Côte d'Ivoire will make a brief presentation on the proposed offer regarding the ICCO Headquarters post relocation, for consideration by the Committee.

6. DRAFT ADMINISTRATIVE BUDGET FOR THE 2017/2018 FINANCIAL YEAR

The Committee will review the draft Administrative Budget for the 2017/2018 financial year, with reference to document AF/11/4, for recommendation to the Council.

7. AUDITED ADMINISTRATIVE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2016

The Committee will review the audited administrative accounts of the Organization for the year ended 30 September 2016, contained in document AF/11/5, and make a recommendation to the Council, for approval.

8. UPDATE ON THE STAFF REGULATIONS AND STAFF RULES OF THE ORGANIZATION

The Committee will receive an update on the Staff Regulations and Staff Rules of the Organization contained in document ICC/31/5/Rev.3, following the approval of Council to adopt any changes that will result from the ongoing UN review.

9. POSSIBLE RE-NEGOTIATION OF THE INTERNATIONAL COCOA AGREEMENT, 2010

The Committee will receive a report from the Secretariat on the work of the evaluation working group, established by the Committee at its tenth meeting in September 2016 to consider the possible review of the International Cocoa Agreement, 2010, based on proposals received from Members. The report of the working group will be provided in document AF/11/6.

The Committee will make a recommendation to the Council for consideration at its concurrent 95th regular session on the next steps to be taken.

10. PROGRESS REPORT ON ACTIVITY-BASED BUDGETING

The Secretariat will provide a brief update on the completion of Phase III following the approval obtained from the Council at the 94th regular session.

11. OTHER BUSINESS

Matters not on the agenda may be raised for consideration.

12. RECORD OF DECISIONS

The Committee will adopt its record of decisions for the meeting.