



INTERNATIONAL COCOA ORGANIZATION
ORGANISATION INTERNATIONALE DU CACAO
МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО КАКАО
ORGANIZACION INTERNACIONAL DEL CACAO

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To: All Members, non-Members and Observers

From: The Executive Director

**Subject: Meeting Logistics of the Ad Hoc Panel on Fine or Flavour Cocoa:
12-13 April 2019, Heden Golf Hotel, Abidjan, Côte d’Ivoire:**

The Executive Director presents his compliments and has the honor to inform all Members, non-Members and Observers of the arrangements for the above-mentioned meeting, which will take place on 12-13 April 2019 at the Heden Golf Hotel in Abidjan, Côte d’Ivoire.

MEETING VENUE

The meeting of the *Ad Hoc* Panel on Fine or Flavour Cocoa will take place on 12-13 April 2019 at the Heden Golf Hotel, Abidjan, Côte d’Ivoire, Tel: +225 22 43 74 00 / +225 22 43 10 44.

CREDENTIALS

All Members, non-Members and Observers are requested to kindly submit their credentials, using the form in annex, for the attention of Mr. Yunusa Abubakar, Project Manager at the ICCO Secretariat, by email to Charlotte.Martin@icco.org by **Friday, 15 March 2019** at the very latest. Delegates are urged to submit them as soon as possible before that date.

HOTEL RESERVATIONS

Delegates are respectfully requested to make their own hotel reservations directly with the hotels. Details of hotels located approximately 10-20 minutes away by car from the Heden Golf Hotel are provided below. All rates quoted below include free WIFI, taxes and service charges.

HOTEL	ADDRESS	ROOM RATE
***Heden Golf Hotel (4 star)	Riviera 1, Abidjan Tel: +225 22 43 10 44 mwilliam@iroko.ci cdrehi@iroko.ci	<u>Suite</u> : 135,000 FCFA (€205; \$246) <u>Executive room</u> : 76,000 FCFA (€118; \$138) <u>Standard room</u> : 68,000 FCFA (€104; \$124)
*Sofitel Abidjan Hôtel Ivoire (5 star)	Boulevard Hassan II, Cocody, Abidjan Tel: +225 22 48 26 26 abidjan.reservation@accor.com	<u>Classique</u> : 151,000 FCFA (€230; \$274) <u>Superior</u> : 166,000 FCFA (€254; \$302) <u>Deluxe</u> : 191,000 FCFA (€290; \$347) <u>Prestige suite</u> : 321,000 FCFA (€490; \$584) <u>Junior suite</u> : 231,000 FCFA (€353; \$420)
***Hôtel Tiama (5 star)	Boulevard de la République, Plateau, Abidjan Tel: +225 20 31 33 33 reservation.tiama@gmail.com	<u>Standard</u> : 190,000 FCFA (€290; \$345)
**Hotel Ibis Plateau (2 star)	7 Boulevard Roume, Plateau, Abidjan Tel: +225 22 48 25 63 abidjan.reservation@accor.com	<u>Standard room</u> : 68,000 FCFA (€104; \$124)
**Hotel Novotel (4 star)	10 Avenue du General de Gaulle, Plateau, Abidjan, Côte d'Ivoire Tel: +225 22 48 25 63 abidjan.reservation@accor.com	<u>Standard</u> : 150,000 FCFA (€229; \$273)
***Manhattan Suites	Cocody Attoban, Abidjan Tel: +225 22 43 00 23/ 09 37 40 71 manhattansuites@yahoo.fr	<u>Room Rate</u> : 45,000 FCFA (€68; \$85)
*Horizon Hotel	Boulevard de France, Cocody opposite Lycée Sainte Marie Tel: +225 22 44 88 89 / 48 49 65 89 hotelhorizon@hotmail.com	<u>Standard</u> : 50,000 FCFA (€77; \$82) <u>Superior</u> : 65,000 FCFA (€99; \$124)

***Palm Club Hotel	Boulevard des Martyrs, Cocody Tel: +225 22 44 44 54 brice.aka@hotelpalmclub.com	<u>Standard</u> : 75,000 FCFA (€115; \$136) <u>Superior</u> : 90,000 FCFA (€137; \$164) <u>Executive</u> : 150,000 FCFA (€229; \$273) <u>Suite</u> : 225,000 FCFA (€344; \$409)
*Hotel des Jardins	Rue des jardins, II Plateaux, Vallons, Cocody Tel: +225 22 41 24 51 brice.hoteldesjardins@live.fr	<u>Standard</u> : 40,000 FCFA (€62; \$73) <u>Suite</u> : 120,000 FCFA (€183; \$218)
*Hotel Laforge	Cocody, II Plateaux, 7ème Tranche Rue L173 Tel: +225 52 04 44 / 22 52 87 02 Email: info@hotellaforge.ci	<u>Standard</u> : 95,000 FCFA (€145; \$172) <u>Suite</u> : 125,000 FCFA (€191; \$227)
Résidence Eburnea	Cocody, II Plateaux, 7ème Tranche Rue L173 Tel: +225 22 52 70 05 / 07 07 75 54 info@residence-eburnea.com www.residence-eburnea.com	<u>Standard</u> : 45,000 FCFA (€69; \$82) <u>Superior</u> : 60,000 FCFA (€92; \$109)
***Résidence Kylio	Cocody Riviera Abatta Route d'Akouédo, à 300 mètres de la rue à droite, ruelle suivante à gauche Tel: +225 53 46 47 48 / 79 87 64 88/ 44 88 31 61 kylioabidjan@gmail.com	<u>Standard</u> : 50,000 FCFA (€77; \$82) <u>Superior</u> : 80,000 FCFA (€122; \$131) <u>Suite</u> : 100,000 FCFA (€153; \$182)
Résidence Abidjan Guest House	Route de Doraville, Attoban, Cocody Tel: +225 42 18 88 10	<u>Standard</u> : 40,000 FCFA (€62; \$73) <u>Superior</u> : 75,000 FCFA (€115; \$136)
*Résidence Bertille	Avenue Boga Doudou, II Plateaux, Cocody Tel: +225 22 41 39 15/78	<u>Standard</u> : 50,000 FCFA (€77; \$82)
Résidence Edouard	Avenue Boga Doudou, II Plateaux, Cocody Tel: +225 22406120	<u>Standard</u> : 30,000 FCFA (€46; \$55)
Résidence Ohinéne	II Plateaux, Vallons, Cocody Tel: +225 22 540580 info@residenceohinene.net	<u>Standard</u> : 75,000 FCFA (€115; \$136) <u>Suite</u> : 145,000 FCFA (€221; \$264)

* Breakfast included

** Hotel offers free shuttle from/to the airport

*** Breakfast and free shuttle from/to airport

FLIGHTS

There are regular flights to and from the Félix Houphouët-Boigny International Airport in Abidjan. Among the many airlines that operate are Air France, Brussels Airlines, Corsair International, Ethiopian Airlines, Emirates, Kenya Airlines, Royal Air Maroc and South African Airways.

VISAS

Delegates are kindly advised to apply for entry visas into Côte d'Ivoire at the corresponding diplomatic mission in their various countries. The list of countries with missions can be accessed through the following link

https://www.embassypages.com/cotedivoire_fr.

It is also possible to apply online in order to obtain a visa on arrival at Abidjan airport:

English version: <http://www.snedai.ci/en/>

French version: <http://www.snedai.ci/fr/>

VACCINATIONS

Delegates are kindly asked to consult with the medical services in their respective countries regarding any vaccinations they may require. However, it is noted that an up-to-date Yellow Fever vaccination is essential in order to enter Côte d'Ivoire. Typhoid and meningitis inoculations are also recommended.

CONTACT

Should you have any questions or need further information concerning logistics, please do not hesitate to contact Mr. Stéphane OUEI, Administrative Officer, by email at Stephane.Ouei@icco.org or telephone: +225 22 51 49 53.

18 January 2019





**MEETING OF THE AD HOC PANEL ON FINE OR FLAVOUR COCOA
HEDEN GOLF HOTEL, ABIDJAN, CÔTE D'IVOIRE, 12-13 APRIL 2019**

**PLEASE FILL THIS FORM AND EMAIL TO THE ICCO SECRETARIAT:
Charlotte.Martin@icco.org**

REGISTRATION FORM

Title: Dr. Mr. Mrs. Ms.

Name: _____
(Please use capital letters for family name)

Delegate's Status: Head Alternate Observer

Country: _____

Organization: _____

Office Address: _____

Tel: _____ Fax: _____

E-mail: _____

Name of partner attending: _____
(Please underline surname)

Name of Hotel in Abidjan: _____

Date of Arrival:

Date: Flight No: Time:

Date of Departure:

Date: Flight No.: Time: