



INTERNATIONAL COCOA ORGANIZATION
ORGANISATION INTERNATIONALE DU CACAO
МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО КАКАО
ORGANIZACION INTERNACIONAL DEL CACAO

AF/18/1
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ADMINISTRATION AND FINANCE COMMITTEE

Eighteenth Meeting

ICCO Headquarters, Abidjan, Côte d'Ivoire, or Videoconference, 22-25 September 2020

DRAFT AGENDA

1. Opening of the meeting
2. Adoption of agenda
3. Financial Overview of the Organization for the 2019/2020 cocoa year
4. Draft Administrative Budget for the 2020/2021 cocoa year
5. Request to use the ICCO Financial Reserve for new IT equipment
6. Information note on ongoing legal cases
7. Appointment of independent auditors for the 2020/2021 – 2022/2023 cocoa years
8. Other business
9. Record of decisions

ANNOTATIONS TO THE DRAFT AGENDA

1. OPENING OF THE MEETING

The eighteenth meeting of the Administration and Finance Committee will be opened by its Chairperson, HE Mrs. Guisell Morales-Echaverry (Nicaragua).

2. ADOPTION OF AGENDA

The Committee will consider the draft agenda contained in this document as a basis for adopting its agenda.

3. FINANCIAL OVERVIEW OF THE ORGANIZATION FOR THE 2019/2020 COCOA YEAR

The Secretariat will present to the Committee the financial overview of the Organization, with reference to the document AF/18/2.

4. DRAFT ADMINISTRATIVE BUDGET FOR THE 2020/2021 COCOA YEAR

The Committee will review the second draft Administrative Budget for the 2020/2021 financial year, with reference to document AF/18/3.

5. REQUEST TO USE THE ICCO FINANCIAL RESERVE FOR NEW IT EQUIPMENT

The Secretariat will submit a request to use the ICCO Financial Reserve to fund new IT equipment, with reference to the document AF/18/4.

6. INFORMATION NOTE ON ONGOING LEGAL CASES

The Executive Director will provide information to the members of this Committee on three legal cases between former ICCO Staff and the Organization, with reference to document AF/18/5.

7. APPOINTMENT OF INDEPENDENT AUDITORS FOR THE 2020/2021 – 2022/2023 COCOA YEARS

The Executive Director will request the mandate to request for tenders from independent auditors for the 2020/2021 – 2022/2023 cocoa years, with reference to document AF/18/6.

8. OTHER BUSINESS

Matters not on the agenda may be raised for consideration.

9. RECORD OF DECISIONS

The Committee will adopt its record of decisions for the meeting.