



ADMINISTRATION AND FINANCE COMMITTEE

Nineteenth Meeting

ICCO Headquarters, Abidjan, Côte d'Ivoire, or Videoconference, 20-23 April 2021

DRAFT AGENDA

1. Opening of the meeting
2. Adoption of agenda
3. Financial Overview of the Organization for the 2020/2021 cocoa year
4. First Draft Administrative Budget for the 2021/2022 cocoa year
5. Report on the audit of ICCO accounts for the 2019/2020 financial year
6. Appointment of independent auditors for the 2020/2021 – 2022/2023 cocoa years
7. Contributions in arrears of Member countries
8. Information note on ongoing legal cases
9. Annual Report 2019/2020
10. Other business
11. Record of decisions

ANNOTATIONS TO THE DRAFT AGENDA

1. OPENING OF THE MEETING

The nineteenth meeting of the Administration and Finance Committee will be opened by its Chairperson, Mr Akos Herman (Belgium).

2. ADOPTION OF AGENDA

The Committee will consider the draft agenda contained in this document as a basis for adopting its agenda.

3. FINANCIAL OVERVIEW OF THE ORGANIZATION FOR THE 2020/2021 COCOA YEAR

The Secretariat will present to the Committee the financial overview of the Organization, with reference to the document AF/19/2.

4. DRAFT ADMINISTRATIVE BUDGET FOR THE 2021/2022 COCOA YEAR

The Committee will review the first draft Administrative Budget for the 2021/2022 financial year, with reference to document AF/19/3.

5. REPORT ON THE AUDIT OF ICCO ACCOUNTS FOR THE 2019/2020 FINANCIAL YEAR

The Committee will receive a report on the audit of all accounts held by the Organization, with reference to document AF/19/4.

6. APPOINTMENT OF INDEPENDENT AUDITORS FOR THE 2020/2021 – 2022/2023 COCOA YEARS

The Committee will consider the report by the Secretariat including the bids for the selection of Auditors for the 2020/2021-2022/2023 financial years, contained in document AF/19/7, and make a recommendation to the Council, for approval.

7. CONTRIBUTIONS IN ARREARS OF MEMBER COUNTRIES

The Executive Director will present to the members of this Committee document AF/19/8, containing a note on the status of arrears due in respect of contributions, and the proposal to suspend countries with more than three years in arrears.

8. INFORMATION NOTE ON ONGOING LEGAL CASES

The Executive Director will provide information to the members of this Committee on three legal cases between former ICCO Staff and the Organization, with reference to document AF/19/6.

9. ANNUAL REPORT 2019/2020

The Secretariat will submit document AF/19/5, containing the annual report for the 2019/2020 cocoa year.

10. OTHER BUSINESS

Matters not on the agenda may be raised for consideration.

11. RECORD OF DECISIONS

The Committee will adopt its record of decisions for the meeting.