REMINDER

To: All Members, non-Members and Observers

From: The Executive Director

Subject: Logistics arrangements for the Ad Hoc Panel on Fine Flavour Cocoa: 13-14 June 2023, Radisson Blu Waterfront, Antananarivo, Madagascar

The Executive Director presents his compliments and has the honor to remind all Members, non-Members, and Observers of the arrangements for the above-mentioned meeting, which will be held on **13-14 June 2023 at the Radisson Blu Waterfront in Antananarivo, Madagascar.**

All representatives of countries submitting a technical dossier to the Panel are invited to confirm their participation by filling the Application form in Annex.

The meeting will be conducted in hybrid format (in person at the Radisson Blu Waterfront and via videoconference). Nevertheless, given the prevailing internet connection conditions, a physical presence is highly recommended.

More information, including technical details for the videoconference (online registration link) and the draft agenda, will be sent in due course.

MEETING VENUE

The meeting of the ICCO Ad Hoc Panel on Fine Flavour Cocoa will take place on 13-14 June 2023, at the Radisson Blu Waterfront in Antananarivo, Madagascar, Tel.: +261 20 22 692 00.
REGISTRATION

All Members, non-Members and Observers are requested to kindly register, using the form in annex, to be sent by email for the attention of Mrs. Charlotte Martin, Sustainable Development Officer at the ICCO Secretariat, Charlotte.Martin@icco.org by **Friday 28 April 2023, COB** at the very latest. Delegates are urged to register as soon as possible before that date.

HOTEL RESERVATIONS

Delegates are requested to make their own reservations directly with the hotels. Contact information for hotels within a 10–20-minute drive of the Radisson Blu Waterfront is provided below. All rates include free WIFI, taxes and service.

<table>
<thead>
<tr>
<th>HOTEL</th>
<th>ADDRESS</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Radisson Waterfront</strong></td>
<td>Zone Tana Waterfront, Ambodivona</td>
<td>Superior: 722,000 MGA</td>
</tr>
<tr>
<td>4 stars</td>
<td>Tel: +261 20 22 693 00 <a href="mailto:info.antananarivowaterfront@radisson.com">info.antananarivowaterfront@radisson.com</a></td>
<td>Premium: 878,000 MGA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Suite: 1,185,000 MGA</td>
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<tr>
<td><em>Hotel Carlton</em>*</td>
<td>Rue Pierre Stibbe, Anosy</td>
<td>Executive: 695,000 MGA</td>
</tr>
<tr>
<td>5 stars</td>
<td>Tel: +261 20 22 260 60 <a href="mailto:contact@carlton.mg">contact@carlton.mg</a></td>
<td>Premium: 857,000 MGA</td>
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<tr>
<td></td>
<td></td>
<td>Suite: 1,426,000 MGA</td>
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<tr>
<td></td>
<td></td>
<td>Residential suite: 1,680,000 MGA</td>
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<tr>
<td><strong>Hotel Colbert</strong></td>
<td>29 rue Prince Ratsimamanga</td>
<td>Standard: 473,000 MGA</td>
</tr>
<tr>
<td>4 stars</td>
<td>Tel: +261 20 22 202 02 <a href="mailto:sales.colbert@moov.mg">sales.colbert@moov.mg</a></td>
<td>Executive: 630,000 MGA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deluxe: 695,000 MGA</td>
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<tr>
<td></td>
<td></td>
<td>Suite: 1,157,000 MGA</td>
</tr>
<tr>
<td><strong>Novotel Convention &amp; Spa Antananarivo</strong></td>
<td>Alarobia Antananarivo Tel: +261 20 23 777 77 <a href="mailto:hb0z1-re@accor.com">hb0z1-re@accor.com</a></td>
<td>Superior: 787,000 MGA</td>
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<tr>
<td>5 stars</td>
<td></td>
<td>Executive suite: 1,157,000 MGA</td>
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<tr>
<td></td>
<td></td>
<td>Panoramic suite: 1,296,000 MGA</td>
</tr>
<tr>
<td>Hotel Name</td>
<td>Address</td>
<td>Contact Information</td>
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</tr>
</tbody>
</table>
| *Le Louvre Hotel & Spa     | 4 Philibert Tsiranana Avenue                 | Tel: +261 32 05 390 00                 | Standard: 533,000 MGA | €115 | US$123  
|                            |                                              |                                        | Superior: 736,000 MGA | €159 | US$170  
|                            |                                              |                                        | Suite: 1,171,000 MGA | €253 | US$273  |
| *Le Centell Hotel & Spa    | 14 Rue Rainizanabololona Antanimena, Immeuble Aloe  | Tel: +261 20 22 640 04 | resa@centellhotel.com | Superior: 556,000 MGA | €120 | US$130  |
| *Hotel & Spa Palissandre   | 13, Rue Andriandahifotsy Faravohitra         | Tel: +261 20 22 605 60 | resapalissandretana@hotel-palissandre.com | Superior: 423,000 MGA | €100 | US$108  |
| Ibis Antananarivo Ankorondrano | 529 Route des hydrocarbures, Ankorondrano  | Tel: +261 32 23 555 55 | H6857-RE@accor.com | Standard: 348,000 MGA | €75 | US$81   
|                            |                                              |                                        | Superior: 510,000 MGA | €110 | US$119  |
| Grand Hotel Urban          | Tsiombikibo - Lot VE 12 Ambatovinaky Ambatonakanga | Tel: +261 20 22 209 80 |                          | Standard: 371,000 MGA | €80 | US$87   
|                            |                                              |                                        | Superior: 533,000 MGA | €115 | US$124  
|                            |                                              |                                        | Suite: 834,000 MGA | €180 | US$194  |
| *Mercure Hotel Alarobia    | Alarobia Antananarivo                         | Tel: +261 32 11 488 88 | mvmercure@gmail.com | Deluxe: 255,000 MGA | €55 | US$60   |
| *Boutique Hotel La Varangue| 17 rue Printsy Ratsimamanga                  | Tel: +261 34 05 273 97 | varangue@moov.mg | Superior: 565,000 MGA | €122 | US$132  |
| Hôtel Restaurant La Ribaudière | 18 Rue Paul Dussac                          | Tel: +261 32 02 411 51 | laribaudiere@moov.mg | Standard: 399,000 MGA | €86 | US$93   
|                            |                                              |                                        | Superior: 800,650 MGA | €173 | US$187  |
| **The Citizen** | Lot Ic 12 Rue d'Angleterre Isoraka  
Tel: +261 34 05 720 60  
citizen@citizentananarive.mg | Deluxe:  
426,000 MGA | €92 | US$99  
Suite:  
510,000 MGA | €110 | US$119 |
| Hotel Sakamanga | Lot IBK 7 BIS - Rue Ratianarivo Ampasamadinika  
Tel: +261 20 22 358 09  
contact@sakamanga.com | Standard:  
232,000 MGA | €50 | US$54  
Superior:  
371,000 MGA | €80 | US$87  
Deluxe:  
463,000 MGA | €100 | US$108 |

* Breakfast included  
** Breakfast and airport shuttle included

**FLIGHTS**

There are regular flights to and from Ivato Antananarivo International Airport. The main airlines serving this destination are Air France, Air Madagascar, Ethiopian Airlines, Emirates, Kenya Airways, Turkish Airlines and Air Austral.

**VISAS**

To enter Madagascar, delegates **are required to obtain a visa prior to arrival.**

Visa applications can be submitted online or to the Madagascar Embassy / Consulate in their respective country of residence. Visa requirements may vary depending on the nationality and length of stay. It is therefore recommended to check specific requirements with the consular authorities of Madagascar before traveling.

It is also possible to apply online for a visa on arrival at Ivato Antananarivo Airport:

**https://evisamada-mg.com/fr/home**

Delegates should note that passports used to apply must be valid for at least six (06) months after the intended return date.

**VACCINATIONS**

Delegates are kindly advised to consult with the medical services in their respective countries regarding any vaccinations they may require. Although no vaccinations are mandatory, some are recommended, especially for the geographical areas visited. It is recommended to make sure that your usual vaccinations are up to date.
The recommended vaccinations for Madagascar vary depending on several factors such as the length of stay and the medical history of each individual.

However, vaccines generally recommended for travelers to Madagascar include: yellow fever, hepatitis A and B, typhoid, rabies and tuberculosis.

It is recommended that you consult a travel health professional before traveling to Madagascar for personalized advice on vaccinations and precautions.

COVID-19

Currently, Madagascar does not require a vaccination passport or COVID-19 test certificate to enter the country. However, the situation is constantly changing, and it is recommended that you check the latest information with the Madagascar Embassy or the Ministry of Foreign Affairs in your country before traveling. In addition, airlines may require a negative COVID-19 test before boarding the plane to Madagascar. It is therefore recommended to check the specific requirements of the airline before traveling.

It is important to take precautions against COVID-19 by wearing a mask and following recommended sanitary measures to limit the spread of the virus.

CONTACT

Should you have any questions or need further information concerning logistics, please do not hesitate to contact Mrs. Charlotte Martin, Sustainable Development Officer at the ICCO Secretariat, by email Charlotte.Martin@icco.org.
MEETING OF THE AD HOC PANEL ON FINE FLAVOUR COCOA
RADISSON BLU WATERFRONT, ANTANANARIVO, MADAGASCAR,
13-14 JUNE 2023

PLEASE FILL IN THIS FORM AND SEND IT BY E-MAIL BY 28 APRIL 2023 COB
TO THE ICCO SECRETARIAT: Charlotte.Martin@icco.org

APPLICATION FORM

Title:  Dr.  M.  Miss  Mrs.

Name:  _____________________________________________________________
       (Last name in CAPITAL)

Status of the delegate:  □ Main  □ Substitute  □ Observer

Organization: _____________________________________________________________

Office address: ___________________________________________________________
_______________________________________________________________________

Tel:  _______________________________ Fax:  _________________________

Email:  _____________________________________________________________

Name of the accompanying person: _______________________________________
       (Underline the last name)

Attendance:  □ In person  □ Virtual

If attendance in person, indicate hotel in Antananarivo: _______________________

Arrival date:  …………………………… Flight N°:  ……………………… Time:  …………..

Departure date:  …………………………… Flight N°:  ……………………… Time:  …………..